



## MINUTES OF THE CIIRC ASSEMBLY MEETING NO. 17

**MEETING NO.:** 17

**DATE AND TIME:** August 15, 2014;  
10.00 -11:30

**ROOM:** KN:G-102(A)

<b>ATTENDEES:</b>	<b>MEMBERS OF THE CIIRC ASSEMBLY:</b> Z. Hanzalek (ZH) – excused V. Hlavac (VH) V. Kucera (VK) M. Sebek (MS) – from 10:25 M. Valasek (MV)  <b>GUESTS:</b> V. Marik (VM) O. Velek (OV) V. Dockal P. Mikesova
<b>CHAired BY:</b>	Vladimir Kucera
<b>RECORDED BY:</b>	Ondrej Velek

### Program of the meeting:

	Description	Responsible	Action
1	Possible changes to the meeting agenda	Kucera	Approve
2	Minutes of the previous meeting and task review	Velek	Approve
3	Internal budget 2013	Velek	Approve
4	Financial strategy 2014	Velek	Approve
5	Progress on the CIIRC VaVPI project	Marik	Info
6	Contract among faculties and institutes	Marik	Discussion
7	CIIRC Science Council Rules of Procedure	Kucera	Info
8	Miscellaneous	all	
9	Next meeting	Kucera	



## **1. POSSIBLE CHANGES TO THE MEETING AGENDA**

The preliminary agenda was unanimously approved.

## **2. MINUTES OF THE PREVIOUS MEETING**

The MoM of CIIRC Assembly No. 16 were unanimously approved.

## **3. INTERNAL BUDGET 2013**

(ZPRÁVA O HOSPODAŘENÍ CIIRC ČVUT v PRAZE za rok 2013), a report about economic performance in 2013 was presented to Assembly members. The report is available at [www.ciirc.cvut.cz](http://www.ciirc.cvut.cz) as file CD00065.

Based on the recommendation of MV, the terms used in the report will be changed to be in accordance with the Czech Labour Law:

*Hlavní zaměstnanecký poměr -> Pracovní poměr* (Employment)  
*Dohody -> Dohody o pracích konaných mimo pracovní poměr.* (Part-time job)

The CIIRC Assembly unanimously approved the report CD00065.

/(MS) joined the meeting/

## **4. FINANCIAL STRATEGY 2014**

(FINANČNÍ PLÁN pro rok 2014 CIIRC - ČVUT v PRAZE), a financial plan for 2014 was presented to Assembly members. The report is available at [www.ciirc.cvut.cz](http://www.ciirc.cvut.cz) as file CD00067 and Excel table CD00069.

(VH) Will we have 40 researches at the end of 2014 as planned in this plan?

(OV) If we compare the end of 2013 with the actual data (as of August 2014), the total number of employees increased from 13 to 25 and the number of researchers from zero to 5 researchers.

(VM) We must hinder recruitment because of the insufficiency of working space and of the inexistence of agreement with the Faculty of Electrical Engineering. The budget for researchers can be partially moved to 2015.

The CIIRC Assembly unanimously approved the report CD00067+69.

Already now CIIRC can support projects (co-funding). The loan is a preferable way. If financial support can be returned from project's result, the funds can be used again for another project. Each project should be evaluated whether it is advantageous for CIIRC. The rules for projects funding should be discussed and prepared.



## **5. PROGRESS ON THE CIIRC VAVPI PROJECT**

(Dockal) Our VaVpl project was accepted and chosen for funding by the ministry (1,1 billion CZK). We have finished tender for the construction of buildings, but the best offer (company Hochtief) requires about 200milions CZK more than it was expected. There are two possibilities to fund the project:

- a) 1,1 mil.CZK from OP VaVpl and the rest from ISPROFIN
- b) Everything from ISPROFIN

(VM) I would like to express my thanks to RTIA (the team appointed by the rector to control this investment project) for very hard work during summer. Thanks to them this project could get to this stage.

(VK) I would like to express also thanks for exceptional commitment to CIIRC Director, Prof. Marik.

## **6. CONTRACT AMONG FACULTIES AND INSTITUTES**

(VM) No progress.

## **7. CIIRC SCIENCE COUNCIL RULES OF PROCEDURE**

(VK) Rules have not been submitted to AS CTU for approval. The next meeting of AS will be held in September.

## **8. MISCELLANEOUS**

(VK) Reported about the work of attestation committee.

The CIIRC Assembly reached the following decision (3 votes in favor, 1 against of the total of 4 members present):

Assembly exempts Pavel Vrba from the requirement of having at least one year's working experience at a recognized research institution abroad so that he could qualify for the grade of CIIRC Researcher. Assembly considers the twelve year's working experience of Pavel Vrba at Rockwell Automation as an adequate substitute. Although his assignment was in the Czech Republic, he was reporting directly to the international management of the company and the company management style was based on high international standards. His work for Rockwell Automation also included a long period in a position of research manager.

## **NEXT MEETING:**



Meeting no. 18, October 3<sup>rd</sup>, 13.30, KN:G-102(A)

Task	Responsible person	Deadline	P*	F*	C*
The members of the CIIRC Assembly will propose candidates for the International Advisory Board of CIIRC.	All members of the CIIRC Assembly	June 16	P		
ZH and OV will finalize both versions of the CIIRC Attestation Procedure.	ZH, OV	August 8		F	
M. Navara and R. Sara will be asked to proofread 5 documents approved by the CIIRC Assembly. JS will prepare reserved concepts.	M. Navara, R. Sara  JS	August 8	P		
MV will provide names of candidates for the attestation.	MV	August 8	P		

P: in progress, F: finished, C: canceled