



# MINUTES OF CIIRC ASSEMBLY MEETING

MEETING No.: 22

DATE AND TIME: April 10, 2015, 2:00 p.m.

ROOM:KN, C-111

<b>ATTENDEES:</b>	<b>MEMBERS OF THE CIIRC ASSEMBLY:</b> Z. Hanzalek (ZH) ano V. Hlavac (VH) ano, L. Wagner V. Kucera (VK) ano M. Sebek (MS) ano M. Valasek (MV) <b>GUESTS:</b> V. Marik (VM) ano O. Velek (OV) ano J. Seguin (JS) ano
<b>CHAired BY:</b>	Z. Hanzalek
<b>RECORDED BY:</b>	J. Resatkova

## MEETING AGENDA:

	<b>DESCRIPTION:</b>	<b>RESPONSIBLE:</b>	<b>ACTION:</b>
1.	Possible changes to the meeting agenda	Z. Hanzalek	approve
2.	Minutes of the previous meeting and task review	O. Velek	approve
3.	Progress on the CIIRC building	V. Marik	info
4.	Internal budget and financial strategy	O. Velek, Z. Hanzalek	discussion
5.	Clarification of the term "academic employee"	O. Velek	
6.	New web design	V. Hlavac	
7.	Information about the attestation progress	V. Kucera	Info
8.	CIIRC Science Council Rules of Procedure	V. Kucera	info
9.	Miscellaneous	all	
10.	Next meeting	Z. Hanzalek	



### **1. Possible changes to the meeting agenda (Z. Hanzalek)**

The agenda was approved.

### **2. Minutes of the previous meeting and task review (O. Velek)**

These were approved.

### **3. Progress on the CIIRC building (V. Marik)**

Construction of CIIRC building is a little bit delayed. From 9th April drilling set is on the construction site and started work in A building. We are preparing future possible financing from operating programs.

There are prepared two individual CIIRC projects within OP VVV:

Collective work-place with Fraunhofer Institute will be created in CIIRC. Z. Hanzalek and V. Hlavac informed about new grants and V. Marik about possibilities of foreign co-operation.

It was mentioned, that Deputy Prime Minister P. Belobradek and CTU Rector P. Konvalinka inaugurated the new eClub premises in Dejvice the BLOX complex.

V. Marik asked for opinion to CIIRC Science Council members' proposals. College deans, university colleagues and company representatives approaching were approved.

Members of the CIIRC assembly are going to send International Advisory Board members proposals to CIIRC director.

### **4. Internal budget and financial strategy (O. Velek, Z. Hanzalek)**

CIIRC, as elite workplace, should ensure its employees extraordinary environment and comfort. The question is, how much comprehensive we need services for science employees, which will be provided from collective overheads. Original assignment was that overheads contribution should be lower than on the other workplaces – it evokes “slim” administration. The compromise is, that ensuring of special and technical services is paid from collective overheads and next secretary works ensuring will depend on individual group or department decision. It is necessary adjust separate financial management. It is necessary listen to young beginning CIIRC colleagues' opinions. The process should be uniform for whole CIIRC team.

Meeting (O. Velek, V. Hlavac, J. Smolik, T. Pajdla, Z. Hurak) is planned.

### **5. Clarification of the term “academic employee” (O. Velek)**

1. It is necessary distinguish term “academic employee” (defined University law § 70) and “CIIRC academic employees' qualification degree” (defined CIIRC internal direction – “CIIRC academic employees' career system”). “CIIRC academic employees' qualification degree” can get academic employee only.
2. New CIIRC employees, as CIIRC current employees also, who got in CIIRC non-academic positions, can change their job placement to academic position only through the academic position competition (Not only by certification!). It is mentioned directly in University law § 77 (1).
3. If CTU employee within one employment contract (shared job defined in Rector Order No. 2/2015) works in two groups/departments and the employee works in original workplace as academic employee, is automatically academic employee in CIIRC also and academic position competition or certification are not necessary. In the employment contract appendix, where the part-time job workplace is changed to CIIRC, must be mentioned explicitly: “The employee works as academic employee.” It can be alternatively evidenced by another way also.
4. If academic employee is transferred to CIIRC from different group/department (Triple entente, continuing employment) and the job placement is not changed, the employee stays academic employee without competition or certification. In the employment contract appendix, where the part-time job workplace is changed to CIIRC, will be explicitly mentioned: “The employee worked as academic employee.” Alternatively it can be evidenced by another way that current job position was academic.



5. If academic employee is transferred to CIIRC from different group/department (new employment directly continuing to previous one) and the job placement is not changed, it is about the current position, CIIRC director can remit competition in compliance with § 77 (1) University law.
6. CIIRC employees in compliance with point No. 3, 4 and 5 are academic employees, but awarding of “CIIRC academic employees’ qualification degree” is not automatically.
7. All CIIRC employees (in compliance with point No. 1 and 5) can qualify for “CIIRC academic employees’ qualification degree” only in competition to academic position. Non-academic employees (in compliance with point No. 1) are concurrently academic employees.
8. Next advance to higher “CIIRC academic employee’s qualification degree” is defined by “CIIRC academic employees ‘career system”, it is separate certification during transfer between qualification degrees – CIIRC scientific assistant, CIIRC researcher and CIIRC research manager. The employee has to go through correct competition again during next transfers.

#### **6. New web design (V. Hlavac)**

Cover sheet letterhead was rearranged, left column is reserved for menu, on external web the organizational structure will be placed there, and individual work group will administrate their web pages alone – layout format will be the same for every group. L. Vyslouzilova will participate in web preparation.

#### **7. Information about the attestation progress (V. Kucera)**

Certification committee received 2 certification requests.

#### **8. CIIRC Science Council Rules of Procedure (V. Kucera)**

CIIRC Science Council Rules of Procedure was approved with one objection to Article No. 2 that Science Council meeting is at least one a year. – Assembly took into account.

#### **9. Miscellaneous (all)**

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#### **10. Next meeting (Z. Hanzalek)**

May 22, 2015, 2:00 p.m., BLOX, Evropska 11