



MINUTES OF CIIRC ASSEMBLY MEETING NO. 24

MEETING NO.: 24

DATE AND TIME: June 25, 2015; 2.00 p.m.

ROOM: G205, KN

ATTENDEES:	MEMBERS OF THE CIIRC ASSEMBLY: Z. Hanzalek (ZH) V. Hlavac (VH) M. Sebek (MS) GUESTS: V. Marik (VM) O. Velek (OV)
CHAired BY:	Z. Hanzalek
RECORDED BY:	O.Velek

PROGRAM OF THE MEETING:

	DESCRIPTION	RESPONSIBLE	ACTION
1	Possible changes to the meeting agenda	Hanzalek	approve
2	Minutes of the previous meeting and task review	Velek	approve
3	Science Council of CIIRC		info
4	Progress on the CIIRC building	Marik	info
5	Internal budget and financial strategy	Velek Hanzalek	info
6	CIIRC	Marik	info
7	Information about the attestation progress	Kucera	approve
8	Miscellaneous	all	info
9	Next meeting	Hanzalek	info
10			
11			

1. POSSIBLE CHANGES TO THE MEETING AGENDA

The agenda was unanimously approved.



2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

The MoM of CIIRC Assembly No. 23 were unanimously approved.

3. Science Council of CIIRC

- The English translation of internal document "CIIRC Science Council Rules of Procedure" was approved.

- The final list of candidates for Science Council of CIIRC was presented by CIIRC director and after discussion names of candidates were unanimously approved. These candidates will be suggested to Academic Senate for final approval.

4. PROGRESS ON THE CIIRC BUILDING AND EDS PROJECT

(VM) The rector introduced "Rector's Order number 7/2015" about CIIRC project control. This order gives manager's responsibility for whole project to CIIRC director (VM) and responsibility to deal with construction company to Ing. Kosina.

CIIRC project's team prepared the first monitoring report for ministry only during three days (deadline for submitting report). The ministry positively accepted our monitoring report.

(MS) would like to move his department of Control Engineering at Faculty of Electrical Engineering to the new building.

5. INTERNAL BUDGET AND FINANCIAL STRATEGY

(ZH) and (VH) will meet and they will continue in discussion about financial strategy.

6. CIIRC

Economical committee of AS requested additional information for CIIRC's financial plan for 2015 before it will be submitted to AS. It will be discussed next week, so that budget can be approved by AS.

Dean of FEL agreed to transfer CAK project from FEL to CIIRC from July 1st. (VK) has prepared the document, which is now waiting for signature of Dean of FEL.

7. INFORMATION ABOUT THE PROGRESS OF ATTESTATIONS

(VK) VK informed the Assembly about attestation results.

8. MISCELLANEOUS

(VM) On July 2nd will be 2nd anniversary meeting of CIIRC

(VH) CIIRC is member of EU Robotics, presentation will be hold in NTK

9. NEXT MEETING

11.9. 14:00, Evropska 11