



MINUTES OF CIIRC ASSEMBLY MEETING NO. 29

MEETING NO.: 29

DATE AND TIME: June 20, 2016; 3 p.m.

ROOM:8.39 BLOX

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| ATTENDEES: | MEMBERS OF THE CIIRC ASSEMBLY: Z. Hanzalek (ZH) V. Hlavac (VH) M. Sebek (MS) V. Kucera (VK) M. Valasek (MV) - excused T. Pajdla (TP) J. Urban (JU) GUESTS: V. Marik (VM) O. Velek (OV) T. Vyhlídal (TV) M. Navara (MN) K. Hanibalova (KH) |
| CHAIRER BY: | Z. Hanzalek |
| RECORDED BY: | L. Lovett |

PROGRAM OF THE MEETING:

| | DESCRIPTION | RESPONSIBLE | ACTION |
|----|---|-------------------------|---------------|
| 1 | Possible changes to the meeting agenda | Hanzalek | approve |
| 2 | Minutes of the previous meeting and task review | Velek | approve |
| 3 | Attestation rules and procedure | Kucera | info |
| 4 | Review of CIIRC assembly members from Jan 2016 | Hanzalek | info |
| 5 | Financial Strategy | Hlavac, Hanzalek, Marik | info |
| 6 | Web design | Hlavac | info |
| 7 | Information about the attestation progress | Kucera | info |
| 8 | Miscellaneous | all | info |
| 9 | Next meeting | Hanzalek | info |
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| 11 | | | |



1. POSSIBLE CHANGES TO THE MEETING AGENDA

The agenda was unanimously approved.

2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

The MoM of CIIRC Assembly No. 28 were unanimously approved.

3. ATTESTATION RULES AND PROCEDURES

6 new professional titles describing the researcher's position have been agreed.

5 documents need to be changed - approved by the Assembly members.

Everyone who has been awarded attestation should be published at the CIIRC website.

The attestations should be promoted.

4. REVIEW OF CIIRC ASSEMBLY MEMBERS FROM JAN 2016

The assembly discussed the new members of Attestation commission:

New members of the Attestation commission: Michael Šebek and Josef Urban

Suggested future members: Tomáš Vyhliđal and Robert Babuska

5. FINANCIAL STRATEGY

Cost units: There should be as many cost units as there is departments, not more (VM).

Procedure prepared by ZH - discussed and agreed.

The information will be passed onto the person responsible for the cost unit

"CIIRC Financial strategy" will be accessible from the CIIRC secretary OV

6. WEB DESIGN

7. INFORMATION ABOUT THE PROGRESS OF ATTESTATIONS

8. MISCELLANEOUS

Prof. Mařík will prepare directives/regulations for the Advisory board.

There should be a propagation of Attestations at the CIIRC 3rd Anniversary meeting.

VH – RMP department will have a part time administrator Ms. Petra Zufnickova, starting Sept. 2016.

9. NEXT MEETING

1.7.2016 8:00hod Gremium

1.7.2016 9:00hod Assembly

20.9.2016 9:00hod