MINUTES OF CIIRC ASSEMBLY MEETING NO. 33

MEETING NO.: 33
DATE AND TIME: February 10th, 2017; 10.30 a.m.
ROOM: 8.39 BLOX

ATTENDEES: MEMBERS OF THE CIIRC ASSEMBLY:
Z. Hanzalek (ZH)
V. Hlavac (VH)
M. Sebek (MS)
V. Kucera (VK)
T. Vyhlídal (TV)

GUESTS: O. Velek (OV)

CHAIRED BY: Z. Hanzalek

RECORDED BY: M. Horáková (MH)

AGENDA:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>RESPONSIBLE</th>
<th>ACTION</th>
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</thead>
<tbody>
<tr>
<td>1 Possible changes to the meeting agenda</td>
<td>Hanzalek</td>
<td>approve</td>
</tr>
<tr>
<td>2 Minutes of the previous meeting and task review</td>
<td>Velek</td>
<td>approve</td>
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<tr>
<td>3 Review of documents submitted to the academic senate of CVUT</td>
<td>Kucera</td>
<td>info</td>
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<tr>
<td>4 Financial Strategy</td>
<td>Hanzalek, Velek, Marik</td>
<td>info</td>
</tr>
<tr>
<td>5 Rules of evaluation in V3S</td>
<td>Hanzalek</td>
<td>info</td>
</tr>
<tr>
<td>6 Web design</td>
<td>Hlavac</td>
<td>info</td>
</tr>
<tr>
<td>7 Miscellaneous</td>
<td>all</td>
<td></td>
</tr>
<tr>
<td>8 Next meeting and assembly calendar</td>
<td>Hanzalek</td>
<td></td>
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</tbody>
</table>
1. **POSSIBLE CHANGES TO THE MEETING AGENDA**
   - The agenda was unanimously approved.

2. **MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW**
   - The MoM of CIIRC Assembly No. 32 were unanimously approved.

3. **REVIEW OF DOCUMENTS SUBMITTED TO THE ACADEMIC SENATE OF ČVUT**
   - Suggested changes in “Statute” and “Career Process” documents were discussed and approved
   - The documents will be finalized by VK and MH and then submitted for approval by the academic senate.
   - Corresponding changes were incorporated in “Postgraduate Certification Rules” which will be submitted for approval at the next Assembly meeting by the director.

4. **FINANCIAL STRATEGY**
   - Not discussed.

5. **RULES OF EVALUATION IN V3S**
   - Set up the V3S evaluation system similar to the one used in Faculty of Electrical Engineering
   - Assembly Committee will be established to define the future evaluation process

6. **WEB DESIGN**
   - Not discussed.

7. **MISCELLANEOUS**
   - Not discussed.

8. **NEXT MEETING AND ASSEMBLY CALENDAR**

   27th March 2017 08:00, The Blox, room 8.39