



MINUTES OF CIIRC ASSEMBLY MEETING NO. 27

MEETING NO.: 27

DATE AND TIME: November 20, 2015; 2.15 p.m.

ROOM:8.39 BLOX

ATTENDEES:	MEMBERS OF THE CIIRC ASSEMBLY: Z. Hanzalek (ZH) V. Hlavac (VH) M. Sebek (MS) V. Kučera (VK) M. Valasek (MV) - excused GUESTS: V. Mařík (VM)
CHAired BY:	Z. Hanzalek
RECORDED BY:	J. Bartakova (translated by Lenka Lovett)

PROGRAM OF THE MEETING:

	DESCRIPTION	RESPONSIBLE	ACTION
1	Possible changes to the meeting agenda	Hanzalek	approve
2	Minutes of the previous meeting and task review	Velek	approve
3	Exceptions from the Carrer rules	Marik, Hanzalek	approve
4	Attestation rules and procedure	Kucera	discussion and approval
5	Review of CIIRC assembly members from Jan 2016	Hanzalek	discussion and approval
6	Progress on the CIIRC building	Marik	info
7	Web design	Hlavac	
8	Information about the attestation progress	Kucera	info
9	Miscellaneous	all	
10	Next meeting	Hanzalek	



1. POSSIBLE CHANGES TO THE MEETING AGENDA

The agenda was unanimously approved.

2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

The MoM of CIIRC Assembly No. 26 were unanimously approved.

3. EXCEPTIONS FROM THE CARRER RULES

ZH suggested to make exception from Attestation rules for Dr. Urban, due to his qualities given by awarded ERC grant. The assembly (formed by VH, VK, ZH a MS) suggested to award Dr. Urban the qualification grade “CIIRC Senior Researcher” and appoint him “Distinguished researcher”. The suggestion was unanimously approved, and thus he becomes a member of the CIIRC Assembly.

VK suggested o award Dr. Pajdla the title “Distinguished researcher”, because he fulfilled the attestation criteria. Following article 6.3 of the CIIRC Statutes, the Assembly suggested an exception from half-time workload at CIIRC for Dr. Pajdla. The suggestion was unanimously approved, and thus he becomes a member of the CIIRC Assembly.

Following article 6.3 of the CIIRC Statutes, the Assembly extended the validity of exceptions from half-time workload at CIIRC up to 31/12/2016 to the following assembly members:

- Prof. Ing. Václav Hlaváč, CSc.
- Prof. Dr. Ing. Zdeněk Hanzálek
- Prof. Ing. Michael Šebek, DrSc.
- Prof. Ing. Michael Valášek, DrSc.

4. ATTESTATION RULES AND PROCEDURES

The assembly agrees with the assessment process for the attestation purpose. Every Distinguished researcher will have the right to suggest maximum of 3 conferences for attestation purposes, which should be as good as impacted journal in the Web of Science, from Q1 and Q2. The list will be approved by the Assembly. The list of conferences will be published on the CIIRC internal website with the name of the proposer, who guarantees the quality of the conference. There will be also as many journal or conference articles attached to the request, as it is required by the category itself. Prof. Kucera will prepare new formulation of qualification grades and criteria in related documents.



5. REVIEW OF CIIRC ASSEMBLY MEMBERS FROM JAN 2016

It has been suggested, to accept new assembly members in 2016.

6. PROGRESS ON THE CIIRC BUILDING

The building works are progressing well and the contractors will soon catch up on the 2 week delay. There is an ongoing discussion between VM and rector about the depreciation rules and the financing of team who is leading the building works.

7. WEB DESIGN

The CIIRC website should include information about the internal life of the organization, ways of support and communication. There is a possibility of an off-site meeting.

ZH and VH will discuss the CIIRC website improvement. There should be a discussion forum and a helpdesk. The new Systems Technical systems manager will be Jan Kreps who will work with Daniel Večerka.

8. INFORMATION ABOUT THE PROGRESS OF ATTESTATIONS

Prof. Kucera suggested increasing the number of categories for middle age and the Distinguished Researcher. The English Qualification Grades structure should be identical to the one used in the international community.

The changes to the Qualification Grades in English are as follows:

- a. PhD. student employed by CIIRC – research assistant
- b. CIIRC postdoct – CIIRC postdoctoral Researcher
- c. CIIRC Assistant Researcher - Junior Researcher
- d. CIIRC Researcher – CIIRC Senior Researcher
- e. CIIRC Senior Researcher – CIIRC Principal Researcher

The Czech names of the Qualification Grades mentioned also in the Statutes will need to be approved by the Academic Senate. The English version doesn't have to be approved by the Academic Senate.

VK will prepare the final proposal of the attestation document and Tomas Pajdla will prepare the values of thresholds. . H-index will stay the same as in the Attestation.

9. MISCELLANEOUS



VM informs about the 1,2 work contract - It is a problem for the divided contracts for academic staff in CIIRC.

The OPVVV project- the members of the Assembly should suggest members of the teams of the projects, which are in preparation. The key members could be for example: D. Fillev, F. Luis, D. McFerley, J. Filic.

Proposals for the new members of the CIIRC International advisory board should be sent by email by Wednesday.

The tender procedure for the asset purchasing should be discussed with the company lawyer M. Čermák.

It is important to build a rapport between the academic staff and administration staff.

The purchase requests should be submitted to the purchasing department in a good time ahead of the deadline.

10. NEXT MEETING

will be discussed