



MINUTES OF CIIRC ASSEMBLY MEETING NO. 31

MEETING NO.: 31

DATE AND TIME: November 15, 2016; 2 p.m.

ROOM:8.39 BLOX

ATTENDEES:	MEMBERS OF THE CIIRC ASSEMBLY: Z. Hanzalek (ZH) V. Hlavac (VH) V. Marik (VM) M. Sebek (MS) V. Kucera (VK) M. Valasek (MV) T. Pajdla (TP) J. Urban (JU) M. Navara (MN) GUESTS: O. Velek (OV) T. Vyhřídál (TV)
CHAired BY:	Z. Hanzalek
RECORDED BY:	L. Budinova

PROGRAM OF THE MEETING:

	DESCRIPTION	RESPONSIBLE	ACTION
1	Possible changes to the meeting agenda	Hanzalek	approve
2	Minutes of the previous meeting and task review	Velek	approve
3	List of conferences for the attestation	Kucera	info
4	Information about the attestation progress	Hanzalek	info
5	Financial Strategy	Hanzalek, Velek, Marik	info
6	PhD programs and PhD skills	Navara, Marik	discussion
7	Web design	Hlavac	info
8	Miscellaneous	All	
9	Next meeting and assembly calendar	Hanzalek	
10			
11			



1. POSSIBLE CHANGES TO THE MEETING AGENDA

The agenda was unanimously approved.

2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

The MoM of CIIRC Assembly No. 30 were unanimously approved.

3. LIST OF CONFERENCES FOR THE ATTESTATION

The problematics of publications was discussed. It was agreed that the Conference rate database which is publically available and allows evaluate quality of the conference due to 2 independent resources.

The rules for the recognition – due individual evaluation.

The manual with the explanation will be published on the web pages.

The web pages will contain English notions to be absolutely clear – distinguished researcher.

The concept was approved, prof. Sebek abstain from the voting.

The career regulation has to be authorized by the Great Senate which should be changed for the future.

4. INFORMATION ABOUT THE ATTESTATION PROGRESS

Any new attestations are in progress.

New column will be added to the list of the employees on the web pages – with the information about attestation of particular employees.

5. FINANCIAL STRATEGY

The financial strategy which was prepared by Lenka Hynkova will be discussed on next meeting.

6. PhD PROGRAMS AND PhD SKILLS

Not discussed.

7. WEB DESIGN

Mgr. Lucie Budinová informed about new prepared structure and asked for future help with the content (need to be filled together with academic employees).

V3S database will be use to inform about all of the applications.

8. MISCELLANEOUS

NEW BUILDING: THE EMPLOYEES SHOUD BE MOVED TO THE BUILDING DURING MARCH.

Rector will sigh the dislocation instructions which should determine each premises and their owners.

NKU – the institution is controlling whole CIIRC, will be present up to mid-2017.



9. PROJECTS

OPVVV – at least 2 of the projects which has a real chance for the success. Both project has budget over 200 million CZK. Other two are judged and the results should be presented up to January 2017.

10. NEXT MEETING

6. 1. 2017 10:00, The Blox, room 8.39