

MINUTES OF CIIRC ASSEMBLY MEETING NO. 33

MEETING NO.: 33

DATE AND TIME: February 10th, 2017; 10.30 a.m.

ROOM:8.39 BLOX

ATTENDEES:	MEMBERS OF THE CIIRC ASSEMBLY: Z. Hanzalek (ZH) V. Hlavac (VH) M. Sebek (MS) V. Kucera (VK) T. Vyhlídal (TV) GUESTS: O. Velek (OV)
CHAired BY:	Z. Hanzalek
RECORDED BY:	M. Horáková (MH)

AGENDA:

	DESCRIPTION	RESPONSIBLE	ACTION
1	Possible changes to the meeting agenda	Hanzalek	approve
2	Minutes of the previous meeting and task review	Velek	approve
3	Review of documents submitted to the academic senate of CVUT	Kucera	info
4	Financial Strategy	Hanzalek, Velek, Marik	info
5	Rules of evaluation in V3S	Hanzalek	info
6	Web design	Hlavac	info
7	Miscellaneous	all	
8	Next meeting and assembly calendar	Hanzalek	
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1. POSSIBLE CHANGES TO THE MEETING AGENDA

- The agenda was unanimously approved.

2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

- The MoM of CIIRC Assembly No. 32 were unanimously approved.

3. REVIEW OF DOCUMENTS SUBMITTED TO THE ACADEMIC SENATE OF ČVUT

- Suggested changes in “Statute” and “Career Process” documents were discussed and approved
- The documents will be finalized by VK and MH and then submitted for approval by the academic senate.
- Corresponding changes were incorporated in “Postgraduate Certification Rules” which will be submitted for approval at the next Assembly meeting by the director.

4. FINANCIAL STRATEGY

- Not discussed.

5. RULES OF EVALUATION IN V3S

- Set up the V3S evaluation system similar to the one used in Faculty of Electrical Engineering
- Assembly Committee will be established to define the future evaluation process

6. WEB DESIGN

- Not discussed.

7. MISCELLANEOUS

- Not discussed.

8. NEXT MEETING AND ASSEMBLY CALENDAR

27th March 2017 08:00, The Blox, room 8.39