

MINUTES OF CIIRC ASSEMBLY MEETING NO. 37

MEETING NO.: 37

DATE AND TIME: September 18th, 2017; 9:00
a.m.

ROOM: 716

ATTENDEES:	<p>MEMBERS OF THE CIIRC ASSEMBLY:</p> <p>Z. Hanzalek (ZH) V. Hlavac (VH) T. Vyhlídal (TV) J. Urban (JU) M. Šebek (MŠ) M. Navara (MN) V. Kučera (VK)</p> <p>GUESTS: O.Velek (OV)</p>
CHAired BY:	Z. Hanzalek
RECORDED BY:	M. Horáková (MH)

AGENDA:

	DESCRIPTION	RESPONSIBLE	ACTION
1	Possible changes to the meeting agenda	Hanzalek	approve
2	Minutes of the previous meeting and task review	Hanzalek	approve
3	Rules of evaluation in V3S	Vyhlídal	info
4	Attestation progress - approval of Josef Sivic and Robert Babuska to the assembly, possible SKYPE meetings	Kučera	info
5	Review of documents submitted to the academic Senate CVUT	Kučera	Info/approve
6	Financial Strategy	Hanzalek, Velek, Marik	approve
7	Accreditation of new programmes	Vyhlídal	info
8	Web design	Hlaváč	info
9	Miscellaneous	all	info
10	Next meeting and assembly calendar	Hanzalek	info

1. POSSIBLE CHANGES TO THE MEETING AGENDA

- The agenda was unanimously approved.

2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

- The MoM of CIIRC Assembly No. 36 were unanimously approved.

3. Rules in evaluation in V3S

- Electronical voting per rollam agreed on proposal “B” (the electronical voting results see in the attachment I.)

4. ATTESTATION PROGRESS - APPROVAL OF JOSEF SIVIC AND ROBERT BABUSKA TO THE ASSEMBLY, POSSIBLE SKYPE MEETINGS

- Not discussed

5. REVIEW OF DOCUMENTS SUBMITTED TO THE ACADEMIC SENATE CVUT

- To check with Mr. Josef Svoboda the state of documents that were to be submitted to the Academic Senate

6. FINANCIAL STRATEGY

- The document was approved by the assembly

7. ACCREDITATION OF NEW PROGRAMES

- New M.Sc. programmes at Faculty of Mechanical Engineering, CIIRC will provide the lecturer for some of the subjects

8. WEB DESIGN

- Inform the CIIRC assembly members on our web (VH)
- New CIIRC web sites – will be introduced soon

9. MISCELLANEOUS

- The assembly approved changes in “Organisational Structure of CIIRC” (see the attachment II. and III.).
- License for mathematics
- IT department – new member
- Electronical signature must be cleared out

10. NEXT MEETING AND ASSEMBLY CALENDAR

16th November 2017 14:00, Director’s room 716