# MINUTES OF CIIRC ASSEMBLY MEETING NO. 37

**MEETING NO.:** 37  
**DATE AND TIME:** September 18th, 2017; 9:00 a.m.  
**ROOM:** 716

**ATTENDEES:**
- Z. Hanzalek (ZH)  
- V. Hlaváč (VH)  
- T. Vyhlídal (TV)  
- J. Urban (JU)  
- M. Šebek (MŠ)  
- M. Navara (MN)  
- V. Kučera (VK)  
- O. Velek (OV)

**GUESTS:**
- O. Velek (OV)

**CHAIR BY:** Z. Hanzalek

**RECORDED BY:** M. Horáková (MH)

## AGENDA:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>RESPONSIBLE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Possible changes to the meeting agenda</td>
<td>Hanzalek</td>
<td>approve</td>
</tr>
<tr>
<td>2 Minutes of the previous meeting and task review</td>
<td>Hanzalek</td>
<td>approve</td>
</tr>
<tr>
<td>3 Rules of evaluation in V3S</td>
<td>Vyhlídal</td>
<td>info</td>
</tr>
<tr>
<td>4 Attestation progress - approval of Josef Sivic and Robert Babuska to the assembly, possible SKYPE meetings</td>
<td>Kučera</td>
<td>info</td>
</tr>
<tr>
<td>5 Review of documents submitted to the academic Senate CVUT</td>
<td>Kučera</td>
<td>Info/approve</td>
</tr>
<tr>
<td>6 Financial Strategy</td>
<td>Hanzalek, Velek, Marik</td>
<td>approve</td>
</tr>
<tr>
<td>7 Accreditation of new programmes</td>
<td>Vyhlídal</td>
<td>info</td>
</tr>
<tr>
<td>8 Web design</td>
<td>Hlaváč</td>
<td>info</td>
</tr>
<tr>
<td>9 Miscellaneous</td>
<td>all</td>
<td>info</td>
</tr>
<tr>
<td>10 Next meeting and assembly calendar</td>
<td>Hanzalek</td>
<td>info</td>
</tr>
</tbody>
</table>
1. **POSSIBLE CHANGES TO THE MEETING AGENDA**
   - The agenda was unanimously approved.

2. **MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW**
   - The MoM of CIIRC Assembly No. 36 were unanimously approved.

3. **Rules in evaluation in V3S**
   - Electronical voting per rollam agreed on proposal “B” (the electronical voting results see in the attachment I.)

4. **ATTESTATION PROGRESS - APPROVAL OF JOSEF SIVIC AND ROBERT BABUSKA TO THE ASSEMBLY, POSSIBLE SKYPE MEETINGS**
   - Not discussed

5. **REVIEW OF DOCUMENTS SUBMITTED TO THE ACADEMIC SENATE CVUT**
   - To check with Mr. Josef Svoboda the state of documents that were to be submitted to the Academic Senate

6. **FINANCIAL STRATEGY**
   - The document was approved by the assembly

7. **ACCREDITATION OF NEW PROGRAMES**
   - New M.Sc. programmes at Faculty of Mechanical Engineering, CIIRC will provide the lecturer for some of the subjects

8. **WEB DESIGN**
   - Inform the CIIRC assembly members on our web (VH)
   - New CIIRC web sites – will be introduced soon

9. **MISCELLANEOUS**
   - The assembly approved changes in “Organisational Structure of CIIRC” (see the attachment II. and III.).
   - License for mathematics
   - IT department – new member
   - Electronical signature must be cleared out

10. **NEXT MEETING AND ASSEMBLY CALENDAR**
   16th November 2017 14:00, Director’s room 716