MINUTES OF CIIRC ASSEMBLY MEETING NO. 38

MEETING NO.: 38
DATE AND TIME: January 18th, 2018; 9:00 a.m.
ROOM: 716

ATTENDEES:

MEMBERS OF THE CIIRC ASSEMBLY:
- Z. Hanzalek (ZH)
- V. Hlaváč (VH)
- T. Vyhlidal (TV)
- J. Urban (JU)
- M. Šebek (MŠ)
- M. Navara (MN)
- V. Kučera (VK)
- T. Pajdla (TP)

GUESTS:
- P. Konvalinka (PK)
- J. Šivic (via Skype)
- R. Babuška

CHAIRLED BY: Z. Hanzalek

RECORDED BY: M. Horáková (MH)

AGENDA:

<table>
<thead>
<tr>
<th></th>
<th>DESCRIPTION</th>
<th>RESPONSIBLE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Possible changes to the meeting agenda</td>
<td>Hanzálek</td>
<td>approve</td>
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<tr>
<td>2</td>
<td>Minutes of the previous meeting and task review</td>
<td>Hanzálek</td>
<td>approve</td>
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<tr>
<td>3</td>
<td>Attestation progress</td>
<td>Kučera</td>
<td>info</td>
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<tr>
<td>4</td>
<td>Rules of evaluation in V3S</td>
<td>Kučera</td>
<td>info</td>
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<tr>
<td>5</td>
<td>Review of documents submitted to the Academic Senate of CTU</td>
<td>Kučera</td>
<td>Info/approve</td>
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<tr>
<td>6</td>
<td>Financial Strategy</td>
<td>Hanzálek</td>
<td>info</td>
</tr>
<tr>
<td>7</td>
<td>CIIRC vision</td>
<td>Babuška</td>
<td>info</td>
</tr>
<tr>
<td>8</td>
<td>Web design</td>
<td>Hlaváč</td>
<td>info</td>
</tr>
<tr>
<td>9</td>
<td>Accreditation of new programs</td>
<td>Vyhlídal</td>
<td>info</td>
</tr>
<tr>
<td>10</td>
<td>Miscellaneous</td>
<td>all</td>
<td>info</td>
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</tbody>
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1. **POSSIBLE CHANGES TO THE MEETING AGENDA**
   - The agenda was unanimously approved.

2. **MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW**
   - The MoM of CIIRC Assembly No. 37 were unanimously approved.

3. **ATTESTATION PROGRESS - V.Kučera**
   - Researchers do not request for their attestation, list of potential applicants will be provided by VK and O. Velek will take care of it
   - young researchers/students should be encouraged for attestation, the rules of defining eligible applicants should be further discussed
   - Mr. Babuška was voted a member of Assembly
   - Mr. Sivic was voted a member of Assembly
   - Dispensation for other members of Assembly must be received - M. Šebek, M. Valášek, T. Vyhlidal, M. Navara and R. Babuška and J. Sivic till the end of 2019, V. Kučera and V. Mařík will ask the rector for the dispensation

4. **Rules of evaluation in V3S**
   - Not discussed

5. **REVIEW OF DOCUMENTS SUBMITTED TO THE ACADEMIC SENATE OF CTU**
   - To remind Mr. Josef Svoboda of documents to be submitted to the Academic Senate
   - Administration should be defined and distributed – ask O. Velek

6. **FINANCIAL STRATEGY**
   - Financial Strategy has not been translated into English yet – should be carried out asap
   - From the start of 2018 the financial strategy should be applied – O. Velek is responsible for the Financial Strategy implementation from 1st January 2018 and where possible then also before this date.

7. **CIIRC VISION – ROBERT BABUŠKA**
• Tenure track system – is absent in Czech Republic, so it is not possible to attract quality researchers from abroad
• University funding is missing
• Too few key researchers
• Vision on research and education is missing, MSc program is missing
• Administrative support is complex and not transparent
• Evaluation system of employees is missing

8. WEB DESIGN AND IT SUPPORT
• IT department is working on clusters implementation (VH informed assembly)

9. ACCREDITATION OF NEW PROGRAMS – T. VYHLÍDAL
• More subjects could be provided by CIIRC researchers

10. MISCELLANEOUS
• Rector prof. Konvalinka expressed his gratitude to CIIRC for cooperation as well as for great work and success at the start of the meeting
• Rules stated by Assembly should be met and a list of broken rules will be defined
• Invite a new rector once he is appointed for the next assembly meeting – VM should be present as well and present our Institute
• “Employee evaluation form” will be provided at the following Assembly meeting by V. Kučera and V. Hlaváč, employees will be evaluated by 30th September

11. NEXT MEETING AND ASSEMBLY CALENDAR

22nd March 2018 09:00, Director’s room 716