MINUTES OF CIIRC ASSEMBLY MEETING NO. 45

MEETING NO.: 45
DATE AND TIME: December 14th, 2018; 13:00
ROOM: 716

ATTENDEES:
MEMBERS OF THE CIIRC ASSEMBLY:
Z. Hanzalek (ZH)
T. Vyhlídal (TV)
V. Kučera (VK)
J. Šivic (JŠ)
R. Babuška (RB) via skype
M. Navara (MN)
V. Hlaváč (VH)

GUESTS: Ondřej Velek (OV)

CHAIRLED BY: Z. Hanzalek

RECORDED BY: M. Horáková (MH)

AGENDA:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>RESPONSIBLE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Possible changes to the meeting agenda</td>
<td>Hanzalek</td>
<td>approve</td>
</tr>
<tr>
<td>2 Minutes of the previous meeting and task review</td>
<td>Hanzálek</td>
<td>approve</td>
</tr>
<tr>
<td>3 Proposal to rector to become a faculty</td>
<td>Hanzálek, Kučera</td>
<td>info</td>
</tr>
<tr>
<td>4 Working group of AS CTU and CIIRC</td>
<td>Hanzálek</td>
<td>info</td>
</tr>
<tr>
<td>5 Year 2018 budget</td>
<td>all</td>
<td>info</td>
</tr>
<tr>
<td>6 Research results in V3S</td>
<td>Velek</td>
<td>info</td>
</tr>
<tr>
<td>7 Promotion progress</td>
<td>Kučera</td>
<td>info</td>
</tr>
<tr>
<td>8 Review of documents</td>
<td>Hanzalek</td>
<td>info</td>
</tr>
<tr>
<td>9 Financial Strategy</td>
<td>all</td>
<td>approve</td>
</tr>
<tr>
<td>10 Research perspectives and visions</td>
<td>Hanzálek</td>
<td>info</td>
</tr>
<tr>
<td>11 Miscellaneous</td>
<td>Hanzálek</td>
<td>info</td>
</tr>
<tr>
<td>12 Nest meeting and assembly calendar</td>
<td>Hanzálek</td>
<td>info</td>
</tr>
</tbody>
</table>
1. **POSSIBLE CHANGES TO THE MEETING AGENDA**
   - The agenda was unanimously approved.

2. **MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW**
   - The MoM of CIIRC Assembly No. 44 were unanimously approved.

3. **PROPOSAL TO RECTOR TO TRANSFORM CIIRC INTO A FACULTY**
   - Not discussed

4. **WORKING GROUP OF AS CTU AND CIIRC**
   - Not discussed

5. **YEAR 2018 Budget**
   - OV has informed the assembly on the budget – detailed numbers are not available yet
   - Faculty of Mechanical Engineering is going to pay for the rooms it uses
   - Rector’s office is going to pay for the meeting rooms they rented in 2018, the payment for work of our project office and a lawyer is being dealt with

6. **RESEARCH RESULTS IN V3S**
   - V3S filing is getting better, TP will supervise the continuous progress

7. **PROMOTION PROGRESS**
   - Mr. Šůcha has been promoted to a senior researcher, he is also an academic worker
   - Mr. Kužílek has been promoted to a junior researcher, he is not an academic worker, must enter the selection process
   - Executive officers have to hand in proposals for selection processes for academic staff
   - Selection process must be started for Mr. Šivic
   - Promotion of L. Lhotská is in process

8. **REVIEW OF DOCUMENTS**
   - The approved English version of the Statutes and the Organizational Structure of CIIRC will be published on our web (MH)

9. **FINANCIAL STRATEGY**
   - Not discussed

10. **RESEARCH PERSPECTIVES AND VISIONS**
    - On Monday the 17th December there will be a meeting of RB and ZH to draft some declarations

11. **MISCELLANEOUS**
    - VH has informed on last CTU Senate meeting
• Changes in CIIRC Organisational Structure were approved
• Upgrade “promotion process” on our website - VK

12. NEXT MEETING AND ASSEMBLY CALENDAR

7th March 2018 13.00 at 716 room