

MINUTES OF CIIRC ASSEMBLY MEETING NO. 45

MEETING NO.: 45

DATE AND TIME: December 14th, 2018; 13:00

ROOM: 716

ATTENDEES:	MEMBERS OF THE CIIRC ASSEMBLY: Z. Hanzalek (ZH) T. Vyhřídál (TV) V. Kučera (VK) J. Šivic (JŠ) R. Babuška (RB) via skype M. Navara (MN) V. Hlaváč (VH)
	GUESTS: Ondřej Velek (OV)
CHAired BY	Z. Hanzalek
RECORDED BY:	M. Horáková (MH)

AGENDA:

	DESCRIPTION	RESPONSIBLE	ACTION
1	Possible changes to the meeting agenda	Hanzalek	approve
2	Minutes of the previous meeting and task review	Hanzálek	approve
3	Proposal to rector to become a faculty	Hanzálek, Kučera	info
4	Working group of AS CTU and CIIRC	Hanzálek	info
5	Year 2018 budget	all	info
6	Research results in V3S	Velek	info
7	Promotion progress	Kučera	info
8	Review of documents	Hanzalek	info
9	Financial Strategy	all	approve
10	Research perspectives and visions	Hanzálek	info
11	Miscellaneous	Hanzálek	info
12	Nest meeting and assembly calendar	Hanzálek	info

1. POSSIBLE CHANGES TO THE MEETING AGENDA

- The agenda was unanimously approved.

2. MINUTES OF THE PREVIOUS MEETING AND TASK REVIEW

- The MoM of CIIRC Assembly No. 44 were unanimously approved.

3. PROPOSAL TO RECTOR TO TRANSFORM CIIRC INTO A FACULTY

- Not discussed

4. WORKING GROUP OF AS CTU AND CIIRC

- Not discussed

5. YEAR 2018 Budget

- OV has informed the assembly on the budget – detailed numbers are not available yet
- Faculty of Mechanical Engineering is going to pay for the rooms it uses
- Rector 's office is going to pay for the meeting rooms they rented in 2018, the payment for work of our project office and a lawyer is being dealt with

6. RESEARCH RESULTS IN V3S

- V3S filing is getting better, TP will supervise the continuous progress

7. PROMOTION PROGRESS

- Mr. Šůcha has been promoted to a senior researcher, he is also an academic worker
- Mr. Kužílek has been promoted to a junior researcher, he is not an academic worker, must enter the selection process
- Executive officers have to hand in proposals for selection processes for academic staff
- Selection process must be started for Mr. Šivic
- Promotion of L. Lhotská is in process

8. REVIEW OF DOCUMENTS

- The approved English version of the Statutes and the Organizational Structure of CIIRC will be published on our web (MH)

9. FINANCIAL STRATEGY

- Not discussed

10. RESEARCH PERSPECTIVES AND VISIONS

- On Monday the 17th December there will be a meeting of RB and ZH to draft some declarations

11. MISCELLANEOUS

- VH has informed on last CTU Senate meeting

- Changes in CIIRC Organisational Structure were approved
- Upgrade “promotion process” on our website - VK

12. NEXT MEETING AND ASSEMBLY CALENDAR

7th March 2018 13.00 at 716 room