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| **CIIRC** | | | **Academic** Staff Promotion Form**[[1]](#endnote-1)** | | | | |
| **www.ciirc.cvut.cz** | | | | | | | |
|  | | | | | | | |
| **Qualification grade applied for** | | | | CIIRC Research Assistant  CIIRC Postdoctoral Researcher  CIIRC Junior Researcher  CIIRC Senior Researcher  CIIRC Principal Researcher  CIIRC Distinguished Researcher | | | |
|  | | | | | | | |
| **Decision** | |  | | | | | |
| **Decision date** | |  | | | | | |
|  | | | | | | | |
| **Personal Information** | | | | | | | |
| Given name(s) | |  | | | | | |
| Family name | |  | | | | | |
| Title(s) | |  | | | | | |
| Date of Birth[[2]](#endnote-2) | |  | | | | | |
| E-mail | |  | | | | | |
| Telephone | |  | | | | | |
| Website | |  | | | | | |
| Researcher ID[[3]](#endnote-3) | |  | | | | | |
| **Applicant declaration** | | | | | | | |
| * I confirm that the information I have given in this form and in all supporting documents is correct and complete. * I understand that failure to disclose any relevant information or the provision of false information may lead to the negative decision. * I understand that CIIRC may check all or any of the information provided as part of my application. | | | | | | | |
| Signature | [[4]](#endnote-4) | | | | | Date |  |
|  |  |  |
| Evaluation **Report** | | | | | | | |
|  | | | | | | | |
| **Information verified by** | | | | | Signature | | |
|  | | | | |  | | |
| Promotion **Committee** | | | | | Signatures | | |
| Prof. Ing. Vladimír Kučera, DrSc., dr.h.c. | | | | |  | | |
| Prof. Ing. Václav Hlaváč, CSc. | | | | |  | | |
| Mgr. Josef Urban, Ph.D. | | | | |  | | |
|  | | | | | | | |
| **Applicant’s Comments** | | | | | Date | |  |
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| **Numerical Information** | | | | | Applicant | | WoS | |
| h-index[[5]](#endnote-5) | | | | |  | |  | |
| Citations[[6]](#endnote-6) | | | | |  | |  | |
| Journal Papers Published[[7]](#endnote-7) | | | | |  | |  | |
| Conference Papers Published[[8]](#endnote-8) | | | | |  | |  | |
| Graduated PhDs[[9]](#endnote-9) | | | | |  | |  | |
|  | | | | | | | | |
| **The three most important results/achievements[[10]](#endnote-10)** | | | | | | | | |
| 1. |  | | | | | | | |
| 2. |  | | | | | | | |
| 3. |  | | | | | | | |
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| **Education Information** | | | | | | | | |
| Degree | | Education Institution | | Field of Study | | Supervisor | | Date |
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| **Research Experience[[11]](#endnote-11)** | | | | | | | | |
| Start Date | | End Date | Institution | | | Position | | |
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| **Career History** | | | | | | | | |
| Start Date | | End Date | Employer | | | Job title/Key responsibilities | | |
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| **Research** |
| **Papers in journals with IF not smaller than the median of IF’s in a relevant category[[12]](#endnote-12)** |
|  |
| **Papers with at least h-index number of citations[[13]](#endnote-13)** |
|  |
| **Prestigious grants (years, funding agency, identification, title of the grant, notable partners, role in the project)** |
|  |
| **Funding brought through research grants** |
|  |
| **Memberships in editorial boards of leading journals, program chairing of notable conferences** |
|  |
| **Seminal/plenary/distinguished/honor talks at notable conferences** |
|  |
| **Research awards and prizes** |
|  |
| **Other** |
|  |

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| **Education** |
| **Successfully graduated Master and PhD Students (year, name, thesis, the next institution after the graduation, notable achievements)** |
|  |
| **Significant contribution to increasing the teaching standards** |
|  |
| **Notable courses and lectures at/organized by prestigious academic institutions** |
|  |
| **Other** |
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| **Enterprise** |
| **Funding brought through commercial contracts for an innovative work** |
|  |
| **USA, EU and Japanese patents** |
|  |
| **Other patents** |
|  |
| **Stimulating the incubation of innovative hi-tech spin-off companies** |
|  |
| **Notable expert, consultation, and lecturing activities in industry** |
|  |
| **Notable impact on the development of innovative products** |
|  |
| **Other** |
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| **Leadership** |
| **Honors, awards, and recognitions** |
|  |
| **Record of leadership achievements** |
|  |
| **Membership in “Scientific boards” and similar highly selective bodies of notable universities** |
|  |
| **Participation in reviewing EC grants** |
|  |
| **Negotiation and administration of major bilateral/multilateral agreements and projects**  **Major Public Relations activities** |
|  |
| **Major contribution to establishing and managing larger-scale research & education infrastructures** |
|  |
| **Significant involvement in the professional societies (IEEE, IFAC, SIAM, …)** |
|  |
| **Other** |
|  |

1. (a) **Please include the most relevant and important facts, achievements and results only.**   
   (b) Submit the completed form as an unprotected PDF document.  
   (c) If necessary, add additional rows to tables by the following procedure. Go to “Developer” tab (<http://msdn.microsoft.com/en-us/library/bb608625.aspx>), “Restrict Editing ” and click “Stop Protection”. Add a row. Insert the “text box” to the row. “Start Enforcing Protection” again. [↑](#endnote-ref-1)
2. Use format YYYY-MM-DD, where YYYY is the year, MM is the month, and DD is the day. [↑](#endnote-ref-2)
3. [www.researcherid.com](http://www.researcherid.com): “ResearcherID provides a solution to the author ambiguity problem within the scholarly research community. Each member is assigned a unique identifier to enable researchers to manage their publication lists, track their times cited counts and h-index, identify potential collaborators and avoid author misidentification”. If you do not have a researcher ID, please get one. [↑](#endnote-ref-3)
4. Select “Developer” tab (<http://msdn.microsoft.com/en-us/library/bb608625.aspx>) in “Ribbon”, select “Restrict Editing ” and click “Stop Protection”, insert a bitmap with your signature into this box, “Start Enforcing Protection” again. [↑](#endnote-ref-4)
5. Hirsch Index (h-Index) <http://www.pnas.org/content/102/46/16569.full.pdf>, calculated by the following procedure:

   Log into Thomson Reuters Web of Science  
   <http://thomsonreuters.com/thomson-reuters-web-of-science/>

   For CTU emploees:

   Go to <https://dialog.cvut.cz/>.

   Set “Jakým způsobem chcete přistupovat:” to “Web of Knowledge (WoS)”.

   Change “Basic Search” pull-down menu to “Author Search”.

   Enter “Last Name / Family Name” and “Initial(s)”, e.g., as

   |  |  |
   | --- | --- |
   | Last Name/Family Name (Required) | Initial(s) (Up to 4 allowed) |
   | Pajdla | T\* |

   Click “Select Research Domain”.

   Select the relevant research domain(s), e.g., TECHNOLOGY (or its subdomains).

   Click “Select Organization”.

   Select relevant organization(s), e.g., “CZECH TECHNICAL UNIVERSITY PRAGUE”.

   Click “Finish Search”.

   Click “Create Citation Report”.

   Remove publications that do not belong to you.

   Fill in your “h-index”. [↑](#endnote-ref-5)
6. Follow the instructions for finding the “h-index” above and fill in “Sum of Times Cited without self-citations”. [↑](#endnote-ref-6)
7. The number of journal papers published in journals with impact factor at least equal to the median of impact factors of journals in relevant categories of journals. See instructions bellow how to find such papers. Please attach PDFs of at least as many journal papers as required by the [CIIRC Attestation Procedure, Part II Attestation Rules for CIIRC Academic Staff](https://www.ciirc.cvut.cz/wp-content/uploads/2017/10/CD00018-Attestation-Procedure.pdf) for the qualification grade requested. [↑](#endnote-ref-7)
8. The number of papers published in the proceedings of conferences listed at [www.conferenceranks.com/#data](http://www.conferenceranks.com/#data) with rank A by ERA or A1 by Qualis. Please attach PDFs of at least as many conference papers as required by the [CIIRC Attestation Procedure, Part II Attestation Rules for CIIRC Academic Staff](https://www.ciirc.cvut.cz/wp-content/uploads/2017/10/CD00018-Attestation-Procedure.pdf) for the qualification grade requested. [↑](#endnote-ref-8)
9. The number of graduated PhD students you supervised as well as co-supervised. [↑](#endnote-ref-9)
10. Explain why are the results important and their impact in research, or education, or enterprise or leadership. List references to seminal publications and notable collaborators/followers. [↑](#endnote-ref-10)
11. Please include relevant research experience including research visits not shorter than one month. [↑](#endnote-ref-11)
12. Follow the instructions for finding the “h-index” above up to the step 10. Then, for each your journal paper, click on its title. A new page with paper details opens. Click on “View Journal Information”. If the journal is in “Q1” or “Q2” in at least one domain of research (i.e. the journal is at least in the second quartile in at least one domain of research), include the citation of the paper. Format the citations as follows:  
    [1] Q1  
    Title, Authors, ...   
    [2] Q1  
    Title, Authors, ...   
    [3] Q2

    Title, Authors, ... [↑](#endnote-ref-12)
13. Follow the instructions for finding the “h-index” above up to the step 10. Then, fill in the papers constituting your h-index in the following format:  
    [.] Number-of Citations, Title, Authors, …  
    Use the same numbers in [.] as before for papers listed already above. Introduce new consecutive numbers for papers not listed above. [↑](#endnote-ref-13)